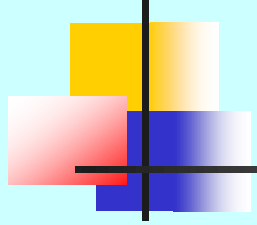


Welcome to Xiang'an
Campus!
翔安校区欢迎您！





Important Hints

重要提示

Selected from "A Handbook for Overseas Students of
Xiamen University"



Admissions Section 招生科

OEC Office Building RM. B207, Tel: 2186211, 2182451

- Ms. Liu Wanyu 刘婉玉 (Grace)

In charge of OEC admissions section
招生科科长

- Ms. Ding Luyan 丁鹭燕 (Christine)
- Ms. Zheng Chunxiang 郑春香
- Mr. Zhang Feng 张峰

Enrollment consultation, visa application form (JW202), admissions notice, email & phone, etc

入学咨询、外国人签证申请表（JW202表）、录取通知书、电子邮件或电话回复。

Admissions Section 招生科

OEC Office Building RM. B207, Tel: 2186211, 2182451

Admissions Section 招生科

- Address: RM. B207, Overseas Education College Office Building, Xiang'an campus of Xiamen University, Xiamen, Fujian Province, China 361102
- Tel: 2186211, 2182451
- Fax: 2093346
- Mobile: 18959286211
- QQ: 1079109171
- E-mail: oeo@xmu.edu.cn
- Website: <http://oeo.xmu.edu.cn>



- Wechat: xmuoec1956



Admissions Section 招生科

OEC Office Building RM. B207, Tel: 2186211, 2182451

1. application for study 入学申请

Admissions section issues Admissions Notice and visa application form (JW202) which are necessary for your applying for X visa in your country.

申请入学及学生签证所需的录取通知书和签证申请表

2. Admissions notice copy and the yellow page of visa application form (JW202) necessary for visa extension (X1 visa exempt)

获取录取通知书和签证申请表（202表）黄联（X1签证除外）

Please inform us at least in one month advance if you need new JW202 for your visa extension, for it takes about 3 weeks to apply for a new JW202.

延长签证时，如需我们办理新签证申请表（202表），请提前一个月告知我们。



Student Affair Section 学生事务科

OEC Office Building RM. B207, Tel: 2187478,2181012, 2182450

Mr. Eric Jiang 蒋玉塔:

- Tel: 2187478
- Office Mobile: 18959287728 (Emergency)
- E-mail: oecca@xmu.edu.cn

In charge of OEC student affair section.

学生事务科科长



Student Affair Section 学生事务科

OEC Office Building RM. B207, Tel: 2187478,2181012, 2182450

Mr. Chen Yixin 陈艺新:

- Tel: 2181012
- Office Mobile: 18959287728 (Emergency)
- E-mail: oecca@xmu.edu.cn

Advisors for student affairs like visa and accommodation, etc.

签证事务、住宿安排等



Student Affair Section 学生事务科

OEC Office Building RM. B207, Tel: 2187478,2181012, 2182450

Ms. Guan Liwen 关丽文:

- Tel: 2182450
- Office Mobile: 18959287728 (Emergency)
- E-mail: oecca@xmu.edu.cn

Advisor for student affairs like everyday life information,
student attendance and student activity etc.

生活咨询、考勤、学生活动等



Student Affair Section 学生事务科

OEC Office Building RM. B207, Tel: 2187478,2181012, 2182450

Ms. Zou Wenjing 邹文菁:

- Tel: 2187478
- Office Mobile: 18959287728 (Emergency)
- E-mail: oecca@xmu.edu.cn

- Others
- 其他



Teaching affairs 教学事务

OEC Office Building RM. B208, Tel: 2187728, 2187707, 2187412

Ms. Li Yanghui 李洋慧:

- Tel: 2187728
- E-mail: yhli@xmu.edu.cn

Secretary of teaching affairs of Chinese language programs, regarding curriculum, courses, teachers, exams, grades, transcripts, HSK test, certificates, etc.

华文系教学秘书，负责协调华文教学方面的事务，涉及课表、课程、教师、考试、分数、成绩单、HSK、在学证明、结业证书、毕业证书等。



Teaching affairs 教学事务

OEC Office Building RM. B208, Tel: 2187728, 2187707, 2187412

Ms. Wang Bihua 王碧华:

- Tel: 2187707
- E-mail: wangbh@xmu.edu.cn

Secretary of teaching affairs of postgraduate programs

研究生教学秘书



Student Visa

学生签证 (X visa)

- X1 visa:

Student visa for long term study.

Students holding an X visa must apply for the residence permit **within 30 days** after entering China.

X1签证必须在入境30天内更换居留许可

- X2 visa:

Student visa for short term study, e.g. valid for 150 days or 180 days. 短期学习签证，常见有效期为入境后150天或180天，适用于一学期以内的短期进修。

- Please refer to the visa instruction sheet in the new student package that you received after finishing registration.

签证办理程序，请参考注册信封内的签证指导



Changes in personal information

个人信息更改

- Passport number 护照号码
- Email 电子邮件
- Address 住址
- Mobile number 手机号码
- QQ
- Wechat 微信

Please inform us timely of **the changes in the items above** so as to stay in contact with the university and also to receive the latest information from the college.

You may also change it on the college website:

上述信息如有更改，请尽快告知R207办公室。也可自行登录学院网站修改：<http://oec.xmu.edu.cn>



Class Attendance

上课出勤

- Attend the class on time.
准时上课
- For a leave request, please come to Ms. Guan Liwen in Rm. B207 to take an application form, fill it and get the class head teacher's and the Chinese department's approval with signature, then return it to B207.
请假须到**B207**办公室找关丽文老师，填写后请班主任签字和华文系签字，最后交回**B207**。



Class Attendance

上课出勤

- Your attendance rate is **constantly supervised** by OEC and as well as the immigration office of Xiamen. You might be asked to give explanation to OEC and the immigration, and **your visa might be shortened or cancelled** due to your poor attendance rate.

学院和出入境管理局时刻关注着你的出勤率，并不定时约谈。经常旷课的同学将可能被缩短或取消签证。

- You will not be permitted to take the final examination and will be rejected from registration in the next semester if the **attendance rate of the course falls below 60%.**

出勤率低于**60%**将不允许参加期末考试，且不允许注册下一学期学习。



Riding on campus

校内骑车

- Most of the students here have a bicycle. 建议买自行车
When leaving school, you are encouraged to donate your bike to the college and it will be painted green and be used free by freshmen of the next semester.
离校时，你可以把自行车捐给学校，改造成小绿公共自行车，供下学期新生使用。
- Students are prohibited from riding motorcycles, electronic bicycles, fix-gear bikes, or Self-balancing scooters on campus.
禁止骑摩托车、电动车、死飞自行车、平衡车。

Riding on campus 校内骑车

禁止Banned





Electricity safety

用电安全

Electrical appliances prohibited in dormitory

宿舍禁用的电器：

- Electric cooker 电饭锅
- Electric kettle 电热水壶
- Electric heater 取暖电器
- Power higher than 500W 功率高于500瓦的电器

Temporarily allowed items 目前允许使用的电器

- Electric hair drier 电吹风
- Washing machine 洗衣机
- Fridge 电冰箱

Electricity safety 用电安全

禁止
Banned

允许
Allowed



Electricity safety 用电安全

Dormitory inspection
宿舍安全检查



Electricity safety

用电安全



Photos of a fire accident in an overseas student dormitory on 19th, October of 2015

火灾照片(2015年10月19日)





No pets

禁养宠物

Pets prohibited 禁养宠物:

dog, cat, bird, snake, mouse, cockroach, ant, etc.

狗、猫、鸟、蛇、鼠、蟑螂、蚂蚁.....

Pet temporarily allowed 目前宿舍允许养的宠物:

Gold fish 金鱼

Size of fishbowl no bigger than...

鱼缸大小不超过.....

No Smoking 禁止吸烟

- Class bldg. 教学楼
- Office bldg. 办公楼
- Canteen 食堂
- Library 图书馆
- Dormitory bldg. 宿舍楼
- School bus 学校车辆
- and **any roofed structure**
以及其他有顶结构



No Smoking 禁止吸烟

吸烟有害健康
SMOKING HARMFUL TO HEALTH



禁止吸烟
NO SMOKING

厦门大学海外教育学院/国际学院 宣



卫生间

Toilet

咖啡厅门口

OEC café

走廊

Corridor

楼梯间

Stairwell



Dormitory Inspection

宿舍检查

Usually E-mail
notification by
OECSA in advance

The 7th day every
month or other
necessary period

通常为每月7日或其
他必要时间

OECSA通常会提前
电子邮件通知



Dormitory Inspection

宿舍检查

Items inspected include 检查内容:

- Dormitory stairway 宿舍楼道
- Dormitory environment 宿舍环境整洁
- Dormitory facilities 宿舍设施完整
- Electricity safety 用电安全
- Unauthorized persons accommodated 未经允许住宿的人员
- Pets 宠物
- Other prohibited items like cutting tools, weapons, flammable, explosive, poisonous/corrosive chemical substances, radiation; 其他禁止物品，如刀具、武器、易燃、易爆、有毒、强腐蚀性或放射性等违禁或非法物品；

Dormitory Inspection

宿舍检查

请打扫房间和客厅！

Please clean ur rooms!

卫检不合格宿舍展示

X国光3-海外教育学院-6034



X国光3-海外教育学院-6034



卫检不合格宿舍展示

X国光4-海外教育学院-601



X国光2-海外教育学院-304



Dormitory Inspection

宿舍检查

请把垃圾提到一楼!

Please take your rubbish to 1st floor!





提防诈骗 Anti-fraud

¥ 10,000,000,000

400,000 人

In recent years, the whole country lost 10 billions RMB per year due to wire fraud.

About 400 thousand people were cheated.

近几年全国电信诈骗每年损失**100**亿元，年均受骗人数达**40**余万人。



提防诈骗 Anti-fraud

Common types of fraud 常见诈骗类型：

Find a
part-time
click
farming

网络找兼职
刷信誉诈骗

Pretending
to be
customer
service

冒充客服

Posing as QQ
or We-chat
friends

冒充QQ、微
信好友

Purchasing
game
equipment

购买游戏装
备诈骗

Posing as
public
security
organs

冒充公检法
机关诈骗

Posing as
teacher

冒充老师



防诈骗秘诀 Anti-fraud tips

Don't click on
the link in the
text message
别点短信链接

Don't give
anyone the
verification
code
别给“验证码”

Don't easily
transfer
money to
other people
钱财只进不出

Beware of
phishing sites
提防钓鱼网站

Don't answer
the phone not
displaying
number
不接未显示手
机号码的来电

Keep secret
your bank card
number and
password
银行卡号和密
码要保密

Call 110 if you
are defrauded.
受骗后及时拨
打110

“penny wise,
pound foolish”
谨记莫贪小便宜

语伴 Language partner

2017 年春季学期语伴申请

Language Partner Application for 2017 Spring Semester

1. Follow the WeChat



wechat: xmuoec1956

2. Select【联系我们】—【语伴申请】



3. Fill & submit



2017年春季学期语伴申请
Language Partner Application for 2017 Spring Semester

学号 *
Student Number (265201xxxxxxx)

姓名 *
Name

性别 *
Gender

男 M

女 F

相互学习
Learn

注意安全
Safety

尊重彼此
Respect



Telephone numbers Xiang'an Campus

翔安校区电话号码

- Campus office 校区值班室, 2886110
- Security office 保卫办, 2888110
- Medical service 医务室, 2886120
- Psychological consultation 心理咨询, 2886525
- Student affair center 学生事务大厅, 2886250
- Finance office 财务办, 2886217, 2886219
- Library & E-card office 图书馆&校园卡中心, 2886616
- Dormitory management 公寓管理, 2888108
- Water & electricity 水电服务, 2886115, 2886116



Emergency calls

紧急电话号码

- Fire 火警: 119
- Police 警察: 110
- Emergency Ambulance 救护车: 120
- Telephone Directory 电话号码查询: 114



Thank you! 谢谢!



下载链接Link to download the file:

<http://oec.xmu.edu.cn/file/orientation.pdf>

More information available at:

如需更多信息:

Admissions & Student Affair Section

RM. 207, OEC Office Building

Tel: 2186211, 2182451, 2181012, 2182450, 2187478

Mobile: 18959286211 (Admissions), 18959287728 (Stu. Affair)

Email: oec@xmu.edu.cn

Wechat: xmuoec1956

Web: <http://oec.xmu.edu.cn>